

## FAQ's

#### When are you open?

- $\Rightarrow$  Monday— 10:30 a.m. to 6 p.m.
- $\Rightarrow$  Tuesday —10:30 a.m. to 6 p.m.
- ⇒ Wednesday—10:30 a.m. to 6 p.m.
- $\Rightarrow$  Thursday—10:30 a.m. to 7 p.m.
- $\Rightarrow$  Friday 10:30 a.m. to 6 p.m.
- ⇒ Saturday 12 Noon to 4 p.m.

## How do I check out items or use the computer at the library?

⇒ All patrons are required to have a library card with them in order to checkout items or use the computers.

#### How do I get a library card?

⇒ You need to bring a photo I.D along with a current bill or letter addressed to you. Children under the age of 18 need to have a parent sign for them.

#### How much does a library card cost?

 $\Rightarrow$  Nothing. They are FREE!

### Where are you located?

⇒ We are on 13th Street between Sam Houston Avenue and Avenue M (See map on back).

#### Is there a limit to what I can check out?

- ⇒ The first time you use your card, there is a limit of five items.
- ⇒ Five DVDs per household.
- $\Rightarrow$  Only 5 audiobooks per card.
- ⇒ No more than 25 total items per card.

## Can I access the Internet and is there a charge?

⇒ Internet access is free; however, it does cost 15 cents per page to print. Only black and white copies are available.

#### How long can I keep the items?

- ⇒ Books check out for two weeks (14 days).
- ⇒ Audio books check out for two weeks (14 days).
- ⇒ Magazines check out for two weeks (14 days).
- ⇒ Music CDs check out for one week (7 days).
- ⇒ Movies (DVD & VHS) check out for one week (7 days).

#### What if I'm late returning my items?

- ⇒ Book, Magazine and Music CD fines are 10¢ per day.
- ⇒ Video, DVD and Audio book fines are \$1.00 per day.
- ⇒ Items more than 60 days late are considered lost and must be paid for.
- ⇒ If any member of a family group has a fine, no one in that group will be allowed to check out items until the fine is paid.

#### What if the item I want is checked out?

⇒ We can put the item on hold for you, or you can go online and place a hold yourself. When the book is returned, we'll call you.

### What if you don't have the item I want?

⇒ If you've had your library card for 30 days and are in good standing, we can do an Interlibrary Loan—request the book from another library—as long as the book is more than six months old and not on the bestseller list. We will call you when the book comes in from the lender.

### Can I extend my loan period?

⇒ If the item is not on hold for someone else, you can renew your item by calling us at 291-5472, or by accessing your account online through our website:

#### What is a Texshare Card?

⇒ Patrons who are in good standing can request a Texshare Card. A Texshare Card can be used to gain free access to public and university libraries through out the state.

#### What special resources do you have?

- ⇒ We have an extensive genealogy collection to help you find your family roots. Our collection includes many books; cemetery, marriage, and birth records; the Huntsville Item dating back to 1853; bible and surname records; and Texas Department of Criminal Justice's Texas Convict Records. You can access Ancestry.com from our computers in the Genealogy room.
- ⇒ We also have access to the Library of Texas Database.

## What activities are there for my children?

- ⇒ Story Hour is offered every Wednesday at 10:30 a.m.
- ⇒ Special Programs are scheduled through out the year.



# Huntsville Public Library

1219 13th Street Huntsville, TX 77340

Phone: 936-291-5472 Fax: 936-291-5918 www.MyHuntsvilleLibrary.com